



TITLE: Maternal Child Health (VIRTUA MEMORIAL AND VOORHEES)		SECTION FILE: Academic Affiliate Guidelines		
OWNER: Virtua MCH	DATE OF ISSUE:	DATE OF LAST REVIEW: 06/2015	DATE OF REVISION: 06/2015	EFFECTIVE DATE: 06/22/2015
REVIEWED/APPROVED BY: MCH NURSING LEADERSHIP				

- The Instructor will meet with the Nursing Director (or designated nurse leader) to discuss nursing interventions and skills that the students are capable of performing, unit expectations, and approval for access to Pyxis for medication admin.
- Instructors will send a message to the security chief (or authorized designee) at the assigned location to arrange to have a Virtua ID badge made for the instructor and students (see pg. 3).
- ID badges must be worn above the waist and visible at all times during clinical.
- Students should have a clear understanding of what they are allowed to do in the patient care area and be able to communicate this to the nursing staff.
- Student will adhere to Virtua STAR standards of Performance.
- Visible facial piercings and visible tattoos need to be removed or covered.
- Artificial nails and chipped nail polish are not permitted. Nails should be no longer than ¼ inch.
- Cell phone use, including texting, is not permitted by students at any time while in a patient care area.
- Gum chewing is not permitted in patient care areas.
- Prior to entering the patients' room, the student, and whenever possible the instructor should discuss that day's plan of care for the patients.
- Students are encouraged to introduce themselves as a student to all patients, parents, visitors and Virtua staff
- **The primary nurse should have a clear understanding of the roles and responsibilities the student will assume for the day. This information should be provided in written form by the instructor daily to ensure staff awareness.**
- Virtua's nursing staff, whenever possible, can assist in the teaching/learning experience of students in collaboration with the nursing instructor. Virtua nurses should have a clear understanding of skills the instructor deems appropriate for students to perform without the direct supervision by the Instructor.
- All student documentation must be co-signed by the nursing instructor.
- The EMR must be available to staff at all times. Students should notify the primary nurse and/or nursing unit secretary before accessing the patient EMR.
- Students will notify their primary nurse whenever they will be leaving the floor for any reason. This includes giving an end of day shift report to the primary nurse.
- Students are encouraged to answer the call bell of any patient on the unit to see what the patient needs and to find the appropriate person to assist the patient.
- Students are encouraged to write their name on the whiteboard in their patient's room.
- Students must review and follow the infant security policy while on the units

### **MOTHER BABY UNIT**

- Instructors should meet the charge nurse to collaborate on student assignments.
- The student assignment should be posted near the "White Board" outside the Nursery (Mt. Holly) / Nurses station (Voorhees).
- Students should obtain pertinent patient information from the Kardex prior to receiving report. Students are expected to introduce themselves to the primary nurse caring for the patient and obtain report. When possible, students should listen to change of shift report, concentrating on their patients.



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- **Students are not permitted to chart in EMR assessments, however they may chart vital signs and pain levels only.**
- **The student is responsible to communicate the patient's vital signs and pain levels to the primary nurse.**
- **Students, if giving medications must clearly communicate this to the primary nurse. If the student is required to wait for the instructor the primary nurse must be informed to prevent the patient from waiting for medication.**
- **Students are responsible to make sure all patient needs are met including; bed made, fresh water, etc.**
- Unless actively involved in patient care or chart review, students should avoid congregating at the nurse's station. Mt Holly: Students may use the Grandparents Lounge located on MBU if it is not occupied by families. While using this room, students are expected to behave in a professional manner.
- Before retreating to the Grandparent's Lounge, students are encouraged to ask nurses and/ or nursing assistants if there are any opportunities for them to provide assistance.
- **Students must be aware and follow the infant security policy when on MBU.**

#### **SPECIAL CARE NURSERY / NICU**

- The Special Care Nursery (SCN/ NICU) clinical is an observational experience. The students will be assigned to a Virtua nurse and will shadow her during her shift.
- The nursing instructor will clarify the clinical objectives for the students while in SCN.
- The instructor will introduce the student to the SCN nurses.
- A three minute scrub will be performed prior to handling any infants.
- Students may accompany the nurse to a C-section or vaginal delivery if the situation allows.
- **In order to attend c-sections with the SCN nurses the student must change into Virtua provided scrubs**
- Medication is not to be administered in the SCU/NICU area.

#### **LABOR & DELIVERY**

- Students assigned to L&D will change into hospital issued scrubs.
- Students will report to the charge nurse for their assignments.
- After the student has been assigned to a patient and primary nurse, the student will get report from the primary nurse and review the chart.
- Students are encouraged to stay with the nurse and/or patient at all times.
- There will be occasions where students are observing surgery and/or epidural insertions. We encourage all students to eat before arriving to avoid the possibility of fainting.
- Medication is not to be administered in the L&D unit.

#### **HIGH RISK OBSTETRICS (HROB)**

- HROB clinical is an observational experience. The students will be assigned to shadow a Virtua nurse.
- The nursing instructor will clarify the clinical objectives for the students while in HROB.
- The instructor will introduce the student to the HROB nurses.



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- Unless speaking with the assigned nurse or actively involved in a chart review the student should not sit idle at the nurses work station at any time.
- **There will only be one student from one academic institution permitted to observe on the HROB unit at any time.**

**PEDIATRICS / CARES**

- All students will report to the charge nurse for their assignments in collaboration with the instructor.
- Students are encouraged to carry the student checklist with them at all times.
- Students must administer medications in the presence of the instructor or Virtua nurse.
- Students are encouraged to introduce themselves as a student to all patients, parents, and other Virtua staff. This is especially important in the CARES setting.

**Conference Room Reservations**

To reserve a room for pre and post conferences please contact the following coordinators:

Division	Contact
Memorial	Tracy Dilks- 609-914-7017 or Amy Cline- 609-914-7073
Voorhees (Large conference room-ground floor)	Arlene DeFord, 856-247-73607
Voorhees (Conference rooms located on the units)	Ginny Tait-856-247-3201 Michelle Spack-856-247-3220

**Security Contacts by Location**

Location	Contact
Memorial	Lt. Ken Condit <a href="mailto:kcondit@virtua.org">kcondit@virtua.org</a> Chief James Myers <a href="mailto:jsmyers@virtua.org">jsmyers@virtua.org</a> or 609 - 914 - 6206
Voorhees	Lt. Joe Didomenico <a href="mailto:jdidomenicolll@virtua.org">jdidomenicolll@virtua.org</a> or 856-247-3249 Chief Marc Sano <a href="mailto:msano@virtua.org">msano@virtua.org</a> or 856-247-2145